



MARKS TEY PARISH COUNCIL

Parish Hall, Old London Road, Marks Tey, CO6 1EJ

Telephone: 01206 213250

www.marksteyparish.org.uk

To: Members of the Premises Committee

16th June 2022

You are summoned to attend a Premises Committee Meeting on Tuesday 21st June 2022 at 2.00pm for the transaction of the under-mentioned business. The Meeting will be held at the Parish Hall. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are warmly welcome to attend.

Catherine Clouston

Catherine Clouston
Clerk and RFO

AGENDA

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| 2022/PCM029 Apologies for absence | To receive and consider acceptance of any apologies |
| 2022/PCM030 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests | To receive Councillor's Declarations of Interests on any item appearing on the Agenda |
| 2022/PCM031 Minutes | To approve minutes from premises meeting held on 19 th April 2022 |
| 2022/PCM032 Public Session | Up to fifteen minutes allowed for questions and Statements from the public or press in attendance. Each person wishing to speak will be allowed three minutes |
| 2022/PCM033 MTFC Letter | To register confirmation of letter sent to MTFC |
| 2022/PCM034 Printer | To discuss purchase options for a colour printer |
| 2022/PCM035 Enoverf Fund Agreement | To review and confirm Enoverf funding agreement |
| 2022/PCM036 Enoverf Fund Actions | To confirm proceeding with maintenance schedule with Enoverf Funds as follows:
Skatepark £10,733.00 (PlayQuip)
Basketball Court £1,900.00 (Soft Surfaces)
Floodlights £11,100.00 (A&J Lighting)
Security £4,349.00 (TTSS) |
| 2022/PCM037 Hall Flooring | To discuss and decide whether to arrange spot maintenance in Main Hall for £339.00 now, or undertake full treatment of hall floors in December 2022 |



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| 2022/PCM038 Bank Holiday opening | To consider and decide whether Halls should be open on Bank Holidays |
| 2022/PCM039 Christmas/New Year opening | To consider and decide whether to close Halls between 23 rd December 2022 to 3 rd January 2023 excluding Silverthreads on 31 st December 2022 |
| 2022/PCM040 Office redecoration | To confirm acceptance of revised decoration quotation from WB Interiors, and removal/reinstallation of furniture quotation of up to £500.00 from Chesterwell Maintenance |
| 2022/PCM042 CTFC | To review and confirm acceptance of contract with CTFC and to review and agree pricing structure of charges for their use of the pitches |
| 2022/PCM041 Goal Posts | To confirm acceptance of recommendation from Community Events Committee to place two goal posts available for community use on the playing field |
| 2022/PCM041 Jubilee Field Maintenance | To discuss and review on-going maintenance of Jubilee Field |
| 2022/PCM043 Information Exchange, Clerks Report and Correspondence File | <ol style="list-style-type: none">1) Chair's Report2) Clerk's Report |
| 2022/PCM044 Date of next meeting on Tuesday 16th August 2022 at 2.00pm at the Parish Halls | |
| 2022/PCM045 Chair to close the meeting | |