

MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ

Telephone: 01206 213 250

www.marksteyparish.org.uk

7th June 2022

To: Members of the Parish Council

You are summoned to attend the Parish Council Meeting at Marks Tey Parish Hall, Old London Road, Marks Tey, CO6 1EJ on Monday 13th June 2022 at 7.00pm for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the agenda.

Members of the Public and Press are welcome to attend all Parish Council or Committee meetings.

Catherine Clouston

Catherine Clouston

Clerk and RFO to the Parish Council

AGENDA

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| 2022/115 Apologies for absence | To receive and consider acceptance of any apologies |
| 2022/116 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests | To receive Councillor's Declarations of Interests on any item appearing on the Agenda |
| 2022/117 Public Session | Up to fifteen minutes allowed for questions and statements which will be split equally between members of the public or press in attendance |
| 2022/118 Report from Borough & ECC Councillors | To receive a report from Borough Councillors |
| 2022/119 Full Council Minutes | To approve the Minutes to the Full Council meeting held on 9 th May 2022 |
| 2022/120 Planning Applications | See Appendix 1 |
| 2022/121 Code of Conduct | To consider and possibly agree to confirm acceptance of LGA Code of Conduct, excluding Clause 8.4, as recommended by Staffing & Establishment Committee |
| 2022/122 Committee Reports | 1. To receive and confirm Minutes of Staffing & Establishment Committee held on 13 th May 2022
2. To receive and confirm Community Events income/expenditure |
| 2022/123 Set-up new bank account | To consider and possibly agree to set-up a new bank account with Metro Bank and begin the process of application |
| 2022/123 Set-up Standing Order | To consider and possibly agree to set up payment to J&M Payroll Ltd for the total amount for salaries on 22 nd day of each month to fulfil the financial contractual responsibilities of the Parish Council |

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2022/124 Section 2 Annual Return year end 31st March 2022	To consider and approve (revised) Section 2 of the Accounting Statements 2021/2022 and to authorise the Chair to sign the statement
2022/125 Internal Audit	To note comments from internal audit
2022/126 Insurance	To review and approve renewal of Insurance from 1 st June 2022 for one year for a premium (including IPT and all fees) of £4,888.24
2022/127 Finance	1) To review and approve the Bank Reconciliation and Receipts and Payments at 30 th April 2022 - checked prior to meeting. 2) To consider and approve accounts for payment 3) To review outstanding debtors list
2022/128 Information Exchange, Clerks Report and Correspondence File	A) Chairman's Report B) Clerk's Report
2022/129 Date of next meeting	Monday 11 th July 2022 at 7.00pm at the Parish Hall
2022/130 Chairman to close the meeting	