



### **2020/PCM031 Maintenance Schedule**

Members discussed remaining projects for 2020/2021 financial year. Main priority agreed would be completion of the Small Hall Flooring. Clerk instructed to move the process of quotes forward and bring back to premises for approval. Clerk to look into the Maintenance and Defects list and update jobs that have been completed and prioritise what needs actioning. **Clerk to action.**

Proposed Cllr K Evans

Seconded Cllr A Speller

### **2020/PCM032 Budget 2021 / 2022**

Members discussed priority jobs for 2021/2022. Members agreed main priorities to be as follows:

1. Decorating Recreation Hall – Clerk to obtain quotes
2. Toilets in Main and Recreation Hall - Cllr Evans and Cllr Wells to investigate the extent of the work required.
3. X6 picnic benches for Jubilee field

Estimated costings for hall £15,000 for Benches £3,000

Budget of £18,000 for projects for the hall and grounds to be brought to Finance Committee

Proposed Cllr K Evans

Seconded Cllr M Bailey

### **2020/PCM033 Information Exchange, Clerks Report and Correspondence File**

#### **Chair's Report**

Nothing to report.

#### **Clerk's Report**

Discussed inventory list from Guildhall Services. Discussed requirements. Cllr Evans to take forward.

### **2020/PCM034 Chair to close the meeting.**

Meeting closed 8.25pm