

## MARKS TEY PARISH COUNCIL



Minutes of the Full Parish Council Meeting 9<sup>th</sup> November 2020 at 6.30 pm  
Held via video conference using Zoom  
[www.essexinfo.net/marksteyparish](http://www.essexinfo.net/marksteyparish)

### PRESENT:

#### COUNCILLORS: -

G WELLS  
M BAILEY  
A THOMAS  
J WOOD  
K EVANS  
A SPELLER  
R RUST  
T WYNNE-WILLSON  
M CALLEN

### IN ATTENDANCE:

Gemma Humphries (Clerk and RFO)  
Mr C Nash  
Cllr A Ellis  
Cllr K Bentley

### 2020/190 Apologies

No apologies received

### 2020/191 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests

None Declared

### 2020/192 Co-option of Parish Councillor

Council received information from Colin Nash in request to join the parish Council. Colin left the Call. Council unanimously agreed Co-option. Colin Nash re-joined the Call. Clerk to arrange for documents to be signed by Colin Nash.

Proposed Cllr M Bailey

Seconded Cllr R Rust

### 2020/193 Minutes – Full Council

Minutes from Full Council meeting 12<sup>th</sup> October 2020 were approved by Council and duly signed by Chairman. Cllr T Wynne Willison requested draft minutes be sent to Councillors once prepared.

Proposed Cllr A Thomas

Seconded Cllr A Speller

### 2020/194 Public Session

No members of the public present.

### 2020/195 Report from Borough & ECC Councillors

#### Cllr K Bentley

- COVID-19 update – now in new lockdown. Essex hoping to go back into tier 1 once Tier system returns if numbers keep reducing.
- Essex County Council have made available a further 1.5m towards support for families.
- Still have locality budget available if have requirements.
- Marks Tey Bridge update – North lane has now re-opened with vehicle restrictions in place.
- A12 update – meeting held which Kevin could not attend due to prior commitment. Still concerns re junction 24 and 25 which need looking at. Understand requirement for A120 work to be completed alongside new junction 25.
- Cllr A Speller raised issues regarding potholes at Kelvedon and Feering – Kevin will raise another concern.
- Cllr M Bailey raised concerns regarding the drainage and flooding on Mandeville road, Cllr Bentley will raise with Cllr A Brown.

#### Cllr A Ellis

- Chair raised concerns regarding CBC planning and why they have dropped legal action regarding the parking at the shops on London Road – Cllr Elis will contact Chair to discuss and will be raising with CBC regarding their decision.
- Cllr Ellis apologised for not joining the A12 meeting.

### **2020/196 A12 Junction 25**

Members discussed the A12 meeting which was held on zoom on 5<sup>th</sup> November 2020. Discussed with Cllr K Bentley concerns still regarding new junction and proximity of the Roundabout proposed. Also discussed concerns regarding pedestrians crossing at the A12 Slip roads. Cllr Bentley will arrange a meeting with the Chairs of local parishes to discuss in more detail. Cllr Bentley requested Cllr G Wells contact him to discuss further.

### **MEMBERS REQUESTED AGENDA ITEM 2020/202 BE MOVED FORWARD FOR INPUT FROM BOROUGH COUNCILLORS.**

### **2020/202 Planning Application 202373**

#### **Land North of Old London Rd adj, 228 Old London Road, Marks Tey CO6 1HD**

Development of site for commercial business and service purposes (within Class E c) and g) and business purposes (B2 and B8) with associated hard surfacing, access and parking.

Members discussed application. Cllr Ellis stated he can take the application to a committee meeting at CBC. 360 – 560 proposed expected movements on Old London Road – which the current road can not accommodate.

#### **COUNCIL COMMENT.**

Marks Tey Parish Council cannot support this application until infrastructure is in place. Old London Road cannot support level of traffic proposed. Height of the units is unacceptable when in close proximity to residential housing.

Proposed Cllr G Wells

Seconded Cllr A Thomas

### **2020/197 Neighbourhood Plan**

Update received from Cllr J Wood, work still ongoing with the 3 required documents. Current outstanding issues are as follows:

- Pollution that would be caused by new roads
- Congestion – which will not be eased by proposed new roads
- Traffic mitigation working with County Council.

Currently within Budget for this year and expected to stay within Budget by end of the financial year. Chair requested that when the documents are ready to come to Council that members receive in advance of the meeting so they have time to make comment.

### **2020/198 Premises Committee**

Update received from Cllr K Evans. Playground is progressing well and hopefully be completed by end of the week. Cllr Evans thanked members for there support in ground maintenance over last few weeks. Funding request received from Cllr Evans to purchase hedging to the side of the field. Members **APPROVED** to cost of £220 to come out of ground maintenance budget. Volunteers will also be planting bulbs which have been donated. Clerk provided an update regarding Insurance claim for damage to playground prior to installation.

Proposed Cllr K Evans

Seconded Cllr A Thomas

### **2020/199 Community Committee**

Update Received from Cllr K Evans. Thanked volunteers, for the delivery of Newsletter to residents. Looking to arrange a community meeting to discuss plans for next year.

### **2020/200 Finance Committee**

Members received update from Finance meeting held on 30<sup>th</sup> October 2020. Members reviewed current proposed budget. Chair requested comment be made on budget regarding why we are proposing deficit budget for 2021 / 2022 in view of the hall income not being able to be projected due to COVID-19.

### **2020/201 Planning Committee**

Members received an update from Cllr A Thomas. Members ratified objection comments on planning application 202292 (Point Clear, Marks Tey). Requested planning applications to be commented on outside of meetings be sent to all members not just Planning committee. Clerk to action.

Proposed Cllr J Wood

Seconded Cllr A Speller.

### **2020/203 Policy Review – Equal Opportunities**

Members reviewed new Equal Opportunities policy and **APPROVED** for 12 months.

Proposed Cllr M Bailey

Seconded Cllr A Speller

**2020/204 Policy Review – Anti – Harassment and Bullying**

Members reviewed new Anti-Harassment and Bullying policy and **APPROVED** for 12 months.  
 Proposed Cllr J Wood Seconded Cllr A Thomas

**2020/205 Policy Review – Social Media**

Members reviewed Social Media policy and **APPROVED** for further 12 months  
 Proposed Cllr A Thomas Seconded Cllr R Rust

**2020/206 – Policy Review – Social Media terms of use of Facebook**

Members reviewed Social Media terms of use of Facebook policy and **APPROVED** for further 12 months.  
 Proposed Cllr M Callen Seconded Cllr T Wynne-Willson

**2020/207 Staffing and Establishment Committee**

Members received an update from staffing meeting held on 23<sup>rd</sup> October 2020. Members reviewed Employment contracts and **APPROVED** subject to holiday days been defined clearer. Start date to be 1<sup>st</sup> December 2020. Clerk to action and contact external cleaner to serve notice.  
 Proposed Cllr G Wells Seconded Cllr M Callen

**2020/208 Covid19**

Members received a report from the Clerk regarding current lockdown and closure of the hall with the exception of preschool. Members agreed to not Furlough the staff for month of November, new booking system to be investigated and brought to Full Council. Working party set up to investigate with Cllr K Evans, Cllr T Wynne-Willson and Cllr C Nash to assist.  
 Proposed Cllr K Evans Seconded Cllr T Wynne-Willson

**2020/209 Finance**

- 1) The Council noted the Bank Reconciliation for 30<sup>th</sup> September 2020. Checked prior to the meeting by Cllr M Callen.
- 2) The Council received an update from RFO regarding income and expenditure to date.
- 3) Council noted budget progress
- 4) The Parish Council noted the following accounts paid since last Meeting: -

15/10/2020		6803	J&M Payroll services - October Payroll	£5,848.14
15/10/2020		6804	Guildhall Services - grass cutting and repair mower	£288.00
15/10/2020		6805	Gemma Humphries - zoom subscription	£14.39
09/11/2020		6806	Colchester Skip Hire - Refuse Collection	£51.19
09/11/2020		6807	tower security - alarm disturbance 27/10/2020	£138.76
09/11/2020		6808	TTSS - New alarm pad	£172.00
09/11/2020		6809	A&J lighting - street light repairs	£180.54
09/11/2020		6810	K&J Engineering contracts - Pat Testing	£493.02
09/11/2020		6811	Colchester Press -Autumn Newsletter	£160.00
09/11/2020		6812	Gemma Humphries - 2x DBS checks and staff refreshments	£50.25
09/11/2020		6813	top flite cleaning - external cleaning	£1,242.00
09/11/2020		6814	Allan Walker - re-issue cheque 6691 - lost	£31.45
09/11/2020		6815	Modicum Planning Limited - NP Consultant	£1,600.00
09/11/2020		6816	Colchester Borough Council - Bin Collection	£162.78
09/11/2020		6817	B Taylor - re-imburse printer cartridge	£43.40

All above was Approved

Proposed Cllr K Evans Seconded Cllr J Wood

**2020/210 Information exchange, Clerk report and Correspondence Folder****a. Chair Report**

- a. Chair to discuss with Cllr Ellis regarding parking at the shops and CBC response.

**b. Clerk Report**

- a. Investigating looking at disposal of the pop-up stage in Rec hall – Members disagreed and wished to keep incase required.
- b. Email received regarding Bus Shelters on the estate. Clerk to investigate who would be responsible for this.
- c. Members agreed not to allow fireworks on the Jubilee Fields.

**2020/211 Chair to close Meeting**

Meeting closed at 8.25pm