

MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ
Telephone: 01206 213 250
www.essexinfo.net/marksteyparish

To: Members of the Parish Council

3rd November 2020

You are summoned to attend the Parish Council Meeting on Monday 9th November 2020 starting at 6.30pm for the transaction of the under-mentioned business. **The meeting will be held remotely via Zoom Video. Log on details as follows: MEETING ID 922 6014 7929 PASSCODE: 612527** Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the Agenda.

Members of the Public and Press are welcome to attend all Parish Council or Committee meetings. Due to confidentiality members of the press and public will be excluded from agenda item 2020/ 208 till the end of the meeting.

Gemma Humphries

Gemma Humphries
Clerk to the Parish Council and Responsible Financial Officer

AGENDA

2020/190 Apologies for absence	To receive and consider acceptance of any apologies
2020/191 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests	To receive Councillor's Declarations of Interests on any item appearing on the Agenda
2020/192 Co-option of Parish Councillor	To discuss and resolve the co-option of C Nash as a Parish Councillor. Lead Cllr Wells.
2020/193 Minutes Full Council	To approve the minutes to the Full Council meeting held on 12 th October 2020 (enclosed). Lead Clerk
2020/194 Public Session	Up to fifteen minutes allowed for questions and Statements from the public or press in attendance. Each individual wishing to speak will be allowed 3 minutes
2020/195 Report from Borough & ECC Councillors	To receive a report from Borough Councillors.
2020/196 A12 Junction 25	to receive an update regarding junction 25 progress following meeting on 5 th November 2020.
2020/197 Neighbourhood Plan	to receive an update on the Neighbourhood Plan
2020/198 Premises Committee	to receive an update from premises meeting held on 19 th October 2020 (draft minutes attached). To approve spend of £200 for planting (ground maintenance)
2020/199 Community Committee	to receive an update from the Chair of the Community Committee.
2020/200 Finance Committee	to receive an update from Finance Meeting held on 30 th October 2020 (draft minutes attached). To review draft budget for 2021/2022 (attached).

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- 2020/201 Planning Committee** to receive an update from the Chair of the Planning Committee. To ratify committee comments on planning application 202292
- 2020/202 Planning Application 202373** **Land North of Old London Rd adj, 228 Old London Road, Marks Tey CO6 1HD**
Development of site for commercial business and service purposes (within Class E c) and g) and business purposes (B2 and B8) with associated hard surfacing, access and parking.
- 2020/203 Policy Review – Equal Opportunities** to review and approve new Equal Opportunities policy for next 12 months
- 2020/204 Policy Review Anti-Harassment and Bullying Policy** to review and approve new policy to sit alongside equal opportunities policy.
- 2020/205 Policy Review – Social Media Policy** to review and approve Social Media policy for next 12 months.
- 2020/206 Policy Review – Social Media terms Of use Facebook** to review and approve policy for further 12 months
- Confidential agenda items due to sensitive information**
- 2020/207 Staffing and Establishment Committee** to receive an update from staffing meeting held on 23rd October 2020. To Approve contracts of employment for Keyholder / Cleaner and Morning Cleaner.
- 2020/208 Covid19** to discuss current closure of the hall under government regulations and National Lockdown. To discuss staffing requirements during lockdown and agree actions required.
- 2020/209 Finance**
- 1) To review and approve the Bank Reconciliation and Receipts and Payments as at 30th September 2020 reviewed by Cllr Callen prior to the meeting (enclosed)
 - 2) To ratify payments made since last meeting
 - 3) approve payment to be made
 - 4) to receive an update from Clerk regarding current financial position.
- 2020/210 Information Exchange, Clerks Report and Correspondence File**
- A) Chair's Report
 - B) Clerk's Report
- 2020/211 Chair to close the meeting**