

2020/055 Local Plan

Update received from Cllr Walker regarding Local Plan. No progress since last report in Feb. Inspectors letter is a few weeks overdue. This is due to allowing extra time for comments to be received on the consultation, deadline for comments is 11th March.

A12 – they now have the required budget amount of £950m for the A12 rerouting. A12 is not connecting with garden communities. In summer expect a decision on preferred route. Consultation on this will start 2021 project expected to start 2023 / 2024 and be completed by 2028. If A120 is approved in Riz 2 this will be a further 3 years after.

2020/056 May Elections

Council received a report regarding timetable of events for the election. Nominations go live 27th March and close 8th April at 4pm.

Council **AGREED** to bring the April meeting forward a week to 6th April due to the elections and Easter break.

Proposed Cllr A Walker

Seconded Cllr K Barker

2020/057 Suicide prevention grant application

Council received a report regarding the Suicide prevention grant application form. Council **APPROVED** the grant application form for £1270 to help support a 'Men's Fix it Shed' Cllr R Rust happy to support the project along with Cllr K Evans and Cllr M Callen. Clerk to submit application.

Proposed Cllr K Barker

Seconded Cllr A Thomas

2020/058 Website

Council reviewed new Parish Council Website design. Council **APPROVED** current design subject to all relevant information being transferred from old website before 31 March when Essex Info Closes.

Proposed Cllr A Thomas

Seconded Cllr R Rust

2020/059 Cause Funding

Council received a request to make a donation to CAUSE to help the fight against garden communities. Council discussed the options regarding donation and the legality regarding offering a donation to the cause. Council voted and decided not to make a donation (2 votes for and 5 votes against) Decision based on Council using the Neighbourhood Plan to help prevent Garden Communities.

Proposed Cllr K Barker

Seconded Cllr R Rust

2020/060 Playground / Skateboard Park Repairs

Council received a report regarding quote for Skateboard park and Play ground repairs. Council **APPROVED** work to the skateboard park at a cost of £624 + VAT. Work to the playground to be completed if required due to Health and Safety reason.

Proposed Cllr M Callen

Seconded Cllr A Thomas

2020/061 Storage Proposal

Council received a report from Preschool regarding additional storage unit. Council decided as the annexe project is not for the foreseeable future tadpoles can use a section of the garage until a project to look at the annexe is decided on in the future. Look for the pre school to only store equipment they use.

Proposed Cllr A Walker

Seconded Cllr M Callen

2020/062 Planning Application 200244

Chelsworth, 7 Mill Road, Marks Tey Colchester CO6 1EA

The addition of a single-storey open glass room to the rear elevation of the property

COUNCIL DECISION

No Objection

Proposed Cllr A Thomas

Seconded Cllr J Wood

2020/063 Clerk CiLCA

Council received a report regarding Clerk Passing CiLCA. Council wanted to Congratulate the Clerk on the hard work and **AGREED** to increase pay scale from 19 to 21

Proposed Cllr M Callen

Seconded Cllr A Thomas

2020/064 Interim Audit

Council received a report from the Clerk regarding the interim Audit. Council **APPROVED** Clerks recommendation for action required.

Proposed Cllr A Walker

Seconded Cllr K Evans

2020/065 Finance

- 1) The Council noted the Bank Reconciliation for 31 January 2020. Checked prior to the meeting by Cllr K Barker.
- 2) The Council noted the content of the hall hires debtor list.
- 3) Council noted budget progress

4) The Parish Council noted the following accounts for payment: -

| Date | Reference | Payment type | Payee | Reason | Total |
|------------|---------------------------|--------------|------------------------|---|-----------|
| 12/02/2020 | | Direct Debit | HMRC | VAT return | £865.66 |
| 25/02/2020 | | Direct Debit | BT | BT Rental | £6.00 |
| 28/02/2020 | | Direct Debit | Southern Electric | January electricity | £1,055.64 |
| 20/02/2020 | | Direct Debit | Nest Pensions | Feb Pension | £168.72 |
| | | | | | |
| 17/02/2020 | TO BE RATIFIED AT COUNCIL | 6669 | J&M Payroll | Feb Payroll | £4,899.07 |
| 09/03/2020 | | 6670 | | Sound Service Oxford - SOUNDPROOFING DOOR KIT | £119.94 |
| 09/03/2020 | | 6671 | EALC | Health and safety training course x2 | £33.60 |
| 09/03/2020 | | 6672 | Allan Walker | sound proofing door fitting | £68.54 |
| 09/03/2020 | | 6673 | Colchester Skip | Refuse Collection | £129.98 |
| 09/03/2020 | | 6674 | | Sue Dyer - staff mileage reclaim Feb | £13.95 |
| 09/03/2020 | | 6675 | | Top Flite - external cleaning contract | £672.00 |
| 09/03/2020 | | 6676 | | Furniture @ work - 6X Folding tables for Rec Hall Kitchen | £540.00 |
| 09/03/2020 | | 6677 | | Catering Equipment Superstore - X2 Hotwater boilers | £1,195.18 |
| 09/03/2020 | | 6678 | A&J Lighting Solutions | street light repairs | £174.54 |
| 09/03/2020 | | 6679 | J&M Payroll | March Payroll | £5,810.50 |
| 09/03/2020 | | 6680 | EALC | training | £16.80 |
| 09/03/2020 | | 6681 | Guildhall Services | building repairs | £203.96 |
| 09/03/2020 | | 6682 | | Gemma Humphries - Small claims court fee | £105.00 |
| 09/03/2020 | | 6683 | Colchester Press | Newsletter | £160.00 |

The Parish Council noted that the following Hall Hire Damage Deposits had been made since the February Full Council Meeting.

| | | | |
|-----|---------|------------|------------|
| 199 | £50 | 21/02/2020 | 26/03/2019 |
| 200 | £100.00 | 22/02/2020 | 19/02/2020 |
| 201 | £100 | 29/02/2020 | 08/01/2020 |

All the above was **APPROVED** by Council
Proposed Cllr A Walker Seconded Cllr R Rust

2020/066 Information exchange, Clerk report and Correspondence Folder

1. Chair Report

- Soundproofing project moving forward. One door seal has been fitted and has made the door release the same sound as the wall. Another kit has been purchased to complete the work on the other door in small hall.
- Email received from a resident regarding the Chairman's report in Newsletter. Cllr Walker will be responding and cascade response to Councillors.
- Pharmacy have requested Council help in requesting a pedestrian crossing on London Road near the shops. More information requested.
- Insurance company is taking over the food hall contract. Cllr Walker has emailed section 106 regarding the 12 designated parking spaces for shoppers.

2. Clerk Report

- Email cascaded around to Councillors prior to meeting regarding Cargo Bike Trial – Council did not wish to go ahead with the pilot
- Clerk to investigate further HR advice from an independent source and report back to Council. Meeting to be arranged for Clerk and Chairman / Chair of staffing to discuss the matter.

2020/067 Chair to close Meeting

Meeting closed at 9.20pm