

MARKS TEY PARISH COUNCIL



Minutes of the Staffing & Establishment Committee 21 January 2020 6.30pm
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PRESENT:

COUNCILLORS: -

K BARKER
M CALLEN
A THOMAS
A WALKER
K EVANS

IN ATTENDANCE:

G Humphries Clerk and RFO

2020/SE001 Apologies for absence

Apologies noted from Cllr M Bailey

2020/SE002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests

No interests were declared

2020/SE003 Public Session

There were no members of the Public or Press present.

2020/SE004 Job Vacancy

Committee **APPROVED** job advert for Part time caretaker role for a 6-month fixed term contract. Clerk to advertise on website, Noticeboards and Parish Facebook site closing date Thursday 6th February 2020. Clerk to update committee on Thursday 30th January as to progress with applications.

Proposed Cllr A Walker Seconded Cllr K Barker

2020/SE005 Staffing Issues

Committee discussed current staffing issues and agreed next stage.

Proposed Cllr A Thomas Seconded Cllr K Barker

2020/SE006 Caretaker Consultation

Committee agreed to call a working party to discuss the matter as a group and bring options to staffing committee late February.

2020/SE007 Information Exchange

- a) Chairman had nothing to discuss
- b) Clerk discussed option of proposing setting up a staffing sub committee in case of urgent items needing addressing. This will be brought forward on next agenda.

2020/SE008 Chairman to close the meeting.

Meeting closed at 8.45pm