

2019/079 Finance

- 1) The Council noted the Bank Reconciliation and Receipts and Payments as at 28th February 2019 checked by Cllr Barker prior to the meeting.
- 2) The Council noted the content of the hall hires debtor list.
- 3) Council **APPROVED** Maximum spend of £2,000 for HR consultant support. To be taken from contingency Budget.
- 4) The Parish Council noted the following accounts for payment: -

Date	Reference	Payment type	Payee	Reason	Total
28/03/2019		Direct Debit	Southern Electric	Electric	£952.89
14/03/2019		Direct Debit	Nest Pensions	Staff pensions March	£154.54
28/03/2019		Direct Debit	Colchester Borough Council	street lighting oct - Dec	£566.23
18/03/2019	signed 18/03/19	6484	Colchester Press	NP grant spend - printing	£1,065.00
18/03/2019	signed 18/03/19	6485		Darren Carroll - NP Character Assessment	£1,440.00
18/03/2019	signed 18/03/19	6486		Crown Decking - Community library bookcase	£300.00
18/03/2019	signed 18/03/19	6487	Viking	stationary order	£41.94
18/03/2019	signed 18/03/19	6488	Modicum Planning	NP grant spend - CONSULTANT	£500.00
18/03/2019	signed 18/03/19	6489	SARALA	Computer repairs	£250.80
18/03/2019	signed 26/03/2019	6490	Richard Gore	NP grant spend - survey monkey	£258.00
18/03/2019	signed 26/03/2019	6491	Direct 365	x2 additional sanitary bins	£48.91
08/04/2019		6492	Viking	Stationary Order	£54.79
08/04/2019		6493	Guildhall Services	keys lower annexe and front gate	£36.00
08/04/2019		6494	Guildhall Services	2nd part playground inspection	£506.40
08/04/2019		6495	Colchester Skip	refuse collection	£168.70
08/04/2019		6496	Essex Supplies	janitorial supplies	£177.60
08/04/2019		6497	EALC	membership fees 2019/2020	£561.64
08/04/2019		6498	EALC	x4 office training courses	£450.00
08/04/2019	Gemma Humphries	6499		travel expenses and staff refreshments	£59.26
08/04/2019		6500	J&M Payroll	APRIL PAY	£5,331.03

The Parish Council noted that the following Hall Hire Damage Deposits had been made since the March Full Council Meeting.

126	£50	16/03/2019	06/03/2019
127	£50	17/03/2019	15/01/2019
128	£50	29/03/2019	08/10/2018
129	£50	06/04/2019	23/01/2019
130	£50	07/04/2019	18/03/2019

Council **APPROVED** all of the above

Council **APPROVED** for the additional funds in the damage deposit account of £560.20 to be transferred to current account with immediate effect to bring figures in line with deposits held.

2019/080 Information exchange, Clerk report and Correspondence Folder

a) Chairman Report

- a. Chair has had correspondence with John Gili-Ross – the Chairman of EALC -He will forward round information to Councillors
- b. Chair had spoken with CBC regarding air quality and still awaiting further information
- c. Chair met with Chris Downes of CBC Planners to discuss Local Plan and will cascade any further updates
- d. Apology from Chair regarding Hoops in carpark which are too close together and will go back to contractors to discuss moving them wider.

b) Clerk Report

- a. Clerk had a request from hirer to extend our opening times so they do not have to provide a TENS licence each month – the cost for a new application would be £190 to extend our hours to 1am –This was declined by Council at March Meeting. Hirer has now offered to pay the costs to have this in place as would be more cost effective for him. Council **APPROVED** this but requested that caretakers views be obtained.
- b. Clerk approached by Copford and Easthorpe Clerk – looking to go out to tender for their grass cutting contract and asked if we wanted to join for economies of scale. Council confirmed that this should be investigated.
- c. A Hirer has requested some flexibility in use of space when hiring two halls consecutively. Council delegated this to be a Clerk decision providing that the use of the space does not affect other hirers/caretaker duties.
- d. NP Grant ended 31 March 2019 – we have underspent by £219.26. Council confirmed the option to use this funding on further NP actions.

2019/081 Chairman to close Meeting

The Chairman closed the meeting at 8.30PM