

**MARKS TEY PARISH COUNCIL**



Minutes of the Full Parish Council Meeting 14th January 2019 at 6.30 pm  
[www.essexinfo.net/marksteyparish](http://www.essexinfo.net/marksteyparish)

**PRESENT:**

**COUNCILLORS: -**

A WALKER (CHAIRMAN)  
K EVANS  
K BARKER  
J WOOD  
A SPELLER  
A THOMAS  
M CALLEN  
G WELLS  
S MOAKES COOKE  
M BAILEY

**IN ATTENDANCE:**

8 members of the Public joined the meeting at 6.30pm  
Cllr A Brown joined the meeting at 7pm for 10 Minutes

**2019/001 Apologies**

Apologies were accepted from Cllr A Ellis and Cllr A Brown  
Proposed Cllr S Moakes Cooke                      Seconded Cllr K Evans

**2019/002 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests**

No Interests were declared

**2019/003 Report from Borough & ECC Councillors**

- a) Cllr A Brown – Email received regarding progress on bridge works. Chairman will contact Cllr Brown regarding reorganising postponed meeting and matters still outstanding.

**Action – Cllr Walker**

- b) Cllr A Ellis sent his apologies- emailed Chairman regarding holding a meeting to update councillors regarding local plan. Meeting to be arranged for 6<sup>th</sup> Feb at 6.30pm. Cllr Gerard Oxford elected Chair of the CBC Local Plan Committee. Cllr Ellis informed he will be supporting the allocation of funds of approx. £3,000 from the Locality Budget to the Parish Council.
- c) Council **resolved** for any Locality Fund money to be used to cover the CIF shortfall to the Community Library project, with remaining Section 106 money to be used for the pathway in Leyfield.

Proposed Cllr Moakes Cooke                      Seconded Cllr Callen

**2019/004 Public Session**

8 Members of the public joined the meeting.

- a) 1 Resident wished to discuss their hall hires for music events, whilst commenting about how good the Main Hall was he asked if some stage lighting could be provided, commented about the state of the chairs, and asked if provision could be made to dispose of rubbish at the Hall. Cllr Wells informed the resident the hall runs at a loss and the difficulty of the Council providing funding. Cllr Walker asked the resident to write in, and agreed to look into requests if funding was to be made available via local grants, or as joint initiative to try accommodate request in the future.
- b) 1 Resident requested an update on plans for petrol station next door to Parish Hall. Informed, that the Council had objected to the application, that there was no update yet and Planning decision was expected end of Feb. Resident informed to keep updated with log of planning application on Parish or CBC planning website. Resident also raised concerns regarding a need for road sweeping at a construction site on Old London Road.
- c) 1 Resident wished to hear Council view regarding planning agenda item 2019/019.

**Agenda Items 2019/018 and 2019/019 Brought forward to be part of the above.**

**2019/018 Planning Application 183026**

Extension proposals to garage on A12

Council Response

**Resolved** to offer no comments on the application. Acknowledge Highways England comments regarding A12 possible re-routing and reason for delaying application.

Proposed Cllr Wells

Seconded Cllr Wood

**Action – Clerk to respond to CBC**

#### **2019/019 Planning Application 190012**

Proposal for 6 new houses adjacent to Red Lion off Coggeshall Road.

Council Response

Resolved to request that application be refused. Traffic access onto A120 (8 entrance points in short space). The site is outside village envelope without clarity on proposed Local Plan. Flood risks on road with removal of vegetation.

Proposed Cllr Wells

Seconded Cllr Wood

**Action – Clerk to respond to CBC**

#### **2019/005 Minutes – Full Council**

Minutes from Full council meeting 10<sup>th</sup> December 2018 were **APPROVED** subject to 2018/276 to be amended to Cllr Bailey proposed in writing prior to the meeting.

Proposed Cllr Evans

Seconded Cllr Wood

#### **2019/006 Planning Committee**

The Council received a report and draft minutes in relation to a Committee meeting on 18<sup>th</sup> December 2018.

Cllr A Thomas was **elected** unanimously to be new Chair of the Planning Committee.

Proposed Cllr Moakes Cooke

Seconded Cllr Barker

**Action - Cllr Thomas**

#### **2019/007 Air Quality**

Cllr Walker has received data regarding the air quality on the A12. Still awaiting data from ECC regarding A120. Council agreed very important issue and once all data received, we can analyse a way forward. Cllr Walker to push for the remaining data and report back to council once received.

**Action – Cllr Walker**

#### **2019/008 Meeting dates 2019**

Proposed meeting dates for 2019 given to council. Objections regarding meetings being held on Mondays and the length of meetings. **Resolved** to keep meetings on a Monday, to call a second meeting if necessary, to split lengthy agendas and review in May.

Proposed Cllr Moakes Cooke

Seconded Cllr Wood

**Action – Chair and Clerk**

#### **2019/009 Policy Review - Safeguarding Policy**

Council agreed to renew policy for further 12 months subject to appendices being updated to most current.

Proposed Cllr Wood

Seconded Cllr Moakes Cooke

**Action - Clerk**

#### **2019/010 Policy Review – Computer Use policy**

Council agreed to renew for further 12 months

Proposed Cllr Thomas

Seconded Cllr Wells

#### **2019/011 Policy Review – Training Policy**

Council agreed to renew for further 12 months

Proposed Cllr Evans

Seconded Cllr Moakes Cooke

#### **2019/012 ECRB Policy and DBS Policy statement on the recruitment of ex-offenders.**

Agreed to Renew for further 12 months subject to Date change of the Data Protection Act from 1998 to 2018.

Proposed Cllr Moakes Cooke

Seconded Cllr Bailey

**Action - Clerk**

#### **2019/013 Caretaker Uniform**

Council approved purchase of Caretaker Uniform and 30 High Viz Vests in various sizes. Budget agreed £350 maximum.

Proposed Cllr Evans

Seconded Cllr Callen

**Action - Clerk**



114	£50	09/12/2018	05/12/2018
115	£100	11/12/2018	10/12/2018
116	£50	15/12/2018	22/10/2018
117	£50	16/12/2018	10/10/2018
118	£100	29/12/2018	21/12/2018
119	£100	05/01/2019	11/12/2018

Proposed Cllr Callen

Seconded Cllr Bailey

### 2019/021 Information exchange, Clerk report and Correspondence Folder

#### a) Chairman Report

1. Resident attending the meeting with aim to join as a councillor. Cllr Walker will bring forward information regarding co-option to February meeting
2. Cllr Evans and Communities Committee to look into the Lottery Funding options.
3. Chairman attending an Executive meeting in EALC on Thursday 17<sup>th</sup> Jan.
4. Chairman and Vice Chair (and others) attending CAUSE seminar on Friday 16<sup>th</sup> Jan
5. Local Plan Suitability Assessment. Consultation on Term of Reference for SA. Chairman to attend briefing on 23<sup>rd</sup> Jan, complete response, and circulate to councillors before sending off. Opened offer to councillors if wished to attend on 23<sup>rd</sup> January
6. Cllr Jackie Maclean has been invited to our February Full Council meeting to discuss her proposal for Recycling Bins
7. Chairman repeated his desire {made Jan 18} to step down and urged councillors to think who they would like to put forward as new Chair.

### 8.30PM – It was agreed to extend the 2-hour limit for meeting

Proposed Cllr Moakes Cooke

Seconded Cllr Wood

#### b) Clerk Report

1. Local Service funding is open again – pre-application checklist deadline 14<sup>th</sup> March 2019. There is a briefing been held in EALC on 5<sup>th</sup> Feb which Clerk will attend to get more information
2. We have received the £4,000 CIF fund for the library project into the bank account – Clerk and Cllr Wells to arrange a meeting with Guildhall Services to discuss approach to works.
3. Resident has copied Clerk into an email to Essex Highways regarding loose man hole on railway bridge
4. 2 more residents have complained about parking on Ashbury drive – resident wants Council to take further action. **Council happy to support if resident can get the required support from residents.**
5. Section 106 Funding – Andrew Ellis came back to Clerk following last meeting to say we have £12,616 in the pot at present and possibly another £3000 from the Borough Councillor's Locality Fund. Minute 2009/003c above refers.
6. Email from Coggeshall Clerk to say Braintree BC have agreed a further 300 houses in Coggeshall which will impact the A120 – wants to get Clerk and a councillor together from Coggeshall, Marks Tey and Bradwell to try have influence over this and discuss. **Cllr Walker agreed to join Clerk once meeting arranged (prob March).**
7. Cllr Mark Cory cannot attend our Monday meetings due to meetings every Monday. However, he has said can come on a separate occasion to discuss issues. **Clerk to email PA to book meeting for either 13<sup>th</sup> or 19<sup>th</sup> and report back to councillors**
8. Received information regarding entering Essex village of the year 2019. **It was felt by Councillors that this was something that should be deferred for this year.**
9. Printed Newsletter should be with us this week. **Agreed to print additional leaflet about Community Library in office and send out with Newsletter**
10. We have completed the expression of interest form via the future library services for our community library.

### 2019/022 Chairman to close Meeting

The Chairman closed the meeting at 8.50pm.