

MARKS TEY PARISH COUNCIL



Minutes of the Full Parish Council Meeting 10 December 2018 at 6.40 pm
www.essexinfo.net/marksteyparish

PRESENT:

COUNCILLORS: -

A WALKER (CHAIRMAN)
K EVANS
K BARKER
J WOOD
A SPELLER
A THOMAS
M CALLEN
G WELLS
S MOAKES COOKE

IN ATTENDANCE:

3 members of the Public joined the meeting at 6.30pm
Cllr Andrew Ellis joined the meeting at 7.30pm

2018/262 Apologies

Apologies were accepted from Cllr M Bailey
Proposed Cllr S Moakes Cooke Seconded Cllr K Evans

2018/263 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests

No Interests were declared

2018/264 Report from Borough & ECC Councillors

Cllr Andrew Ellis joined the meeting at 7.30pm. Reported back to Council in the Local Plan discussion

2018/265 Public Session

3 Members of the public joined the meeting.

1 Resident informed us she had attended the Copford Council meeting at which Cllr K Bentley attended regarding A12 rerouting. Chairman apologised that he had meant to attend this and advised that Highways England were meant to have a meeting of stakeholders last month which they deferred. No response to emails as to why.

2018/266 Minutes – Full Council

Minutes from Full council meeting 5 November 2018 were **APPROVED** subject to addition in 2018/241 to include that Cllr A Brown is going to organise a meeting to discuss ongoing issues concerning the recycling bins by the station.

Proposed Cllr A Walker Seconded Cllr K Evans

2018/267 Planning Committee

The Council received a report and draft minutes in relation to a Committee meeting on 20 November 2018.

2018/268 Finance Committee

The council received a report and draft minutes in relation to a committee meeting on 3 December 2018.

Noted that Council have received a letter regarding the CIF application and we have been awarded £4,000 out of the bid for £6,759.38. Clerk to send letter in response accepting the grant and requesting the reasons for the lower allocation amount. **Action Clerk**

Full Council then discussed the 2019/20 Marks Tey Parish Council Budget and **AGREED:**
that subject to:

London Road Surface Condition – 16 complaints given to Cllr Kevin Bentley with no response so far. The Chair has asked for potholes to be temporarily filled pending rumoured resurfacing in after April 19 and Cllr Brown is assisting with this but no response from ECC on either as yet.

Roman River Bridge Works – Construction has started until at least March 19 but road will be temporarily reopened over Christmas. Works will be undertaken to both Roman River and the Railway bridges where a reduction in approach footpath is proposed. The Chair has protested to ECC regarding this and the lack of prior information from ECC. He is working with Aldham PC and Cllr Brown to arrange a meeting with ECC and to get an 'Unsuitable for HGVs' signs put up for when the road re-opens.

Action – Cllr A Walker to circulate information.

2018/273 Section 106 Funding

Discussed spending for 2019 with Section 106 Funds. Council consensus was to look at footpath in Leyfield Park. Cost £10,000 for tarmac surface and £6,000 for stone surface path. Cllr Ellis will investigate how much S106 money is available and any other resources that may be available to fund both path and Annexe re-furb if required and report back to Clerk.

Action – Cllr Ellis

2018 / 274 Staff and Visitor Welfare

APPROVED that £200 budget to be allocated per year for purchase of refreshments for council staff and Council Visitors to be re-imbursed to Clerk through expenses.

Proposed Cllr S Moakes-Cooke

Seconded Cllr A Thomas

2018/275 Caretaker holidays / Uniform

AGREED to a once only buy out of 7 days untaken holiday from caretaker. Clerk to ensure that all staff holidays are managed in 2019.

Proposed Cllr J Wood

Seconded Cllr M Callen

Action – Clerk

Agreed to bring uniform prices to next full council meeting in January

2018/276 Defibrillator

Report received from Cllr Bailey. Reported the Penny Meadows fundraiser raised over £900 towards the community Defibrillator. Council **AGREED** to put £300 in budget for remaining funds to enable us to move forward with the defibrillator project.

Proposed Cllr M Bailey

Seconded Cllr Walker

Action – Clerk and Cllr Bailey

2018/277 Council Format 2019

Discussed in conjunction with 2018/278

2018/278 Meeting Dates 2019

AGREED dates up to end of February to be published on website. Full review at January Full Council including which days meetings should be held plus add to list quarterly meeting for Community events Committee.

Proposed Cllr K Evans

Seconded Cllr J Wood

Action - Clerk

2018/279 – January Newsletter

Agreed to circulate by email Monday 17th December with responses by Thursday 20th for agreement or comments.

Action – all Councillors

2018/280 Policy Review – Safeguarding

Deferred to January Full Council Meeting.

2018/281 Policy Review – Computer Use Policy

Deferred to January Full council meeting.

2018/282 Planning Application 182850

Land off Coggeshall Road/, Old London Road, Marks Tey Colchester. Erection of a Petrol Filling Station and associated vehicular access and landscaping at Olf London Road/Coggeshall Road junction

AGREED to Object to Application – Reasons

- Likely traffic problems to both A120 and existing London Road users.
- Outside the Village envelope therefore inappropriate to decide radical use of site with Local Plan not decided

Action - Clerk**2018/283 Planning Application 182851**

Storage Building Opposite 117 Coggeshall Road, Marks Tey Colchester CO6 1LT - Change of use of storage building to A1 retail

AGREED – Object to Application – Reasons

- Inappropriate to ratify unlawful use of previous planning approval (for storage use)
- Outside the Village envelope therefore inappropriate to decide radical use of site with Local Plan not decided

Action - Clerk**2018/284 – Chairmans Christmas Reception**

Proposed date to be circulated to Councillors by the Chairman

Action - Chair**2018/285 Finance**

- 1) The Council noted and **APPROVED** the Bank Reconciliation and Receipts and Payments as at 31st October 2018 reviewed by Cllr Callen prior to the meeting.
- 2) The Council noted the content of the hall hires debtor list.
- 3) The Parish Council **APPROVED** the following accounts for payment: -

Date	Reference	Payment type	Payee	Reason	Total
29/11/2018		Direct Debit	Southern Electric	Electric	£593.82
12/11/2018		Direct Debit	HM Customs and Excise	VAT Return end sept	£2,472.85
01/11/2018		Direct Debit	CBC	Hall Rates	£1,080.00
08/11/2018		Direct Debit	Nest Pensions	staff pensions	£115.67
01/11/2018		Direct Debit	Anglian Water	water rates	£82.50
10/12/2018		6421	Buzz Connex	broadband	£79.20
10/12/2018		6422	Viking	stationary	£86.21
10/12/2018		6423	A&J Lighting Solutions	lighting repairs	£126.60
10/12/2018		6424	Essex Supplies	janitorial supplies	£149.58
10/12/2018		6425	M J Bryant Electrical Ltd	lighting repairs march 18	£2,837.05
10/12/2018		6426	PT Dodd	12 month internet domain	£150.00
10/12/2018		6427	Bee-Line Entertainment and Leisure	bouncy castle hire	£375.00
10/12/2018		6428	Phil Jowers	millennium garden	£66.50
10/12/2018	TRADE UK ACCOUNT	6429		Screwfix account	£26.94
10/12/2018		6430	Colchester Skip	refuse collection	£158.66
10/12/2018	GEMMA HUMPHRIES	6431		Expenses election course	£26.18
10/12/2018		6432	EALC	CiLCA Course fee clerk	£465.00
10/12/2018		6433	Guildhall Services	chair repairs	£183.60
10/12/2018		6434	M J Bryant Electrical Ltd	light repairs nov 2018	£1,440.00
10/12/2018		6435	J&M Payroll	Dec payroll	£5,264.05
10/12/2018		6436	Ivan Dyer	mobile phone	£119.37
10/12/2018		6437	Essex Supplies	janitorial supplies	£151.94
10/12/2018	TRADE UK ACCOUNT	6438		Screwfix account	£111.93
10/12/2018		6439	Guildhall Services	bunding Completion	£1,328.00
10/12/2018	Juke Box King	6440		disco community party	£130.00
10/12/2018		6441	Performing Right Society Ltd	PPL / PRS LICENCE	£1,333.37

The Parish Council noted that the following Hall Hire Damage Deposits had been made since the November Full council meeting.

Ref	Amount	Returned	Received
108	£100	15/09/2018	14/09/2018
109	£100	13-16/11/18	13/09/2018
	£100	01/12/2018	22/11/2018

110	£100	07/12/2018	29/11/2018
111	£500	08/12/2018	08/11/2018
112	£100	8 & 9/12/18	22/10/2018

2018/286 Information exchange, Clerk report and Correspondence Folder

The Chair and Clerk reported that all had been covered in the bulk of the meeting.

2018/287 Chairman to close Meeting

The Chairman closed the meeting at 10.20pm and apologised for the size of the agenda and thus length of the meeting.